Bratton Clovelly Parish Council

*Clerk to the Council: Rachel Ward •* Crane Cottage, Germansweek, Beaworthy, Devon EX21 5B

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**Minutes of** the **Ordinary Parish Council Meeting (no.232)** to commence at 7:30pm on Wednesday 9th April 2025 in the Hall

Present: Cllr W Jellyman, Cllr P Gilbert, Cllr K Huggins, Cllr C Bowyer, Cllr S May, WDBCllr T Southcott. Clerk: Mrs R Wad

Chairman to reminded participants that this meeting may be recorded.

**Public Participation:** Restricted to 15 mins in total.

1. **Apologies:** WDBC Mott; Cllr T Jones, Cllr C Braidwood ***Accepted***
2. **Declaration of Interest:**
	* 1. Register of Interests: Councillors are reminded of the need to keep their register of interests up to date.
		2. To declare any personal interests in items on the agenda and their nature. Cllr May and Gilbert declared an interest in 3.2.2 and 3.2.3
		3. To declare any pecuniary interests in items on the agenda and their nature, (Councillors with pecuniary interests must leave the room for the relevant items).
3. **Planning:**
	1. Applications: Reference: 0883/22/FUL Proposal: The erection of 10 houses (including 4 affordable houses for local residents); the provision of new access, road and associated landscaping (Resubmission of 2847/19/FUL) Site Address: Land North of The Old Rectory, Bratton Clovelly, Okehampton, EX20 4LA - It was agreed to request an extension from Planning and hold a parish meeting to judge the feelings of the parishioners then make the decision next month
		1. For Noting only – **0715/25/AGR** Location Address: South Reed Farm Bratton Clovelly EX20 4JJ, Application to determine if prior approval is required for a proposed greenhouse measuring 15m (L) x 15m (B) x 3.5m height to ridge ***Noted***
		2. **0780/25/ARC** Location Address, Land At Sx 445 910, East of West Headson Farm, Bratton Clovelly, Application for approval of details reserved by condition 5 (Surface Water Drainage) of planning consent 3384/20/FUL ***Noted***
		3. **0781/25/ARC** Location Address, Land At Sx 445 910, East of West Headson Farm, Bratton Clovelly, Application for approval of details reserved by condition 5 (Surface Water Drainage) of planning consent 2295/20/FUL ***Noted***
	2. For updates – None
	3. Housing drop in event – update proposed date is 11/04/25 It was agreed that we had not been given enough notice to plan and prepare parishioners for this event so it has been postponed
4. **Agree and sign minutes: -** from the Parish Council Meeting 230 held on 12th February and 231 held on 12th March 2025 ***Agreed***
5. **Report from WDBC: (Cllr Mott/Southcott) sent via email:** due to the upcoming election there is nothing further
6. **Dog bins and payments for collection: (Cllr Jellyman update)** We have had an invoice for the bin emptying and have been charged £5 per collection with no notice. This has been backdated to last September also the number of collections is incorrect. The Clerk will investigate and no payment will be made in the time being.
7. **Finance:**
	1. Receive up-to-date report on finances from RFO (Clerk) Year end ***Approved***
	2. Insurance update: (Clerk) The field is included in our insurance
	3. Appoint the internal auditor: The clerk proposes Maggie Dennis – recommended by Inwardleigh PC at a cost of £75 ( budgeted £60 but this has increased) ***Agreed***
	4. To note the payments listed:

WDBC Dog bin emptying £390.00 (from 24/25 budget) increased from £3.06 to £5 per collection ***Agreed to challenge this***

DALC Annual fee £189.75

TEEC planning £28.80

The invoice for TJ Yeo and ST Lane has coming in since the agenda was published and £56.82 has been ***Approved***

Note increased Data protection fee £47 (includes £5 reduction for paying by DD)

Clerk’s salary and HMRC Payments –£332.15 for 4th March 2025 to 3rd April 2025 ***Noted***

1. **P3:** update (Cllr Braidwood) Still awaiting signage – Joh Boyd has not replied
2. **Diversion signs:** (Cllr May) ongoing. Waiting for a response from DCC Highways
3. **Playground:** update (Cllr Bowyer) and signage: Junior frame has been damaged, Richard said he will arrange for a fix. The fence should be done in the next three weeks. Agreed Cllr Gilbert will sort out the small frame with a metal plate. A parishioner has offered to sort out the tall fence when he has time. Chippings from Bridgerule could be added at the same time.
4. **Police liaison:** (Cllr Huggins) None
5. **Roads and ditches:** (Cllr Huggins) patching and resurfacing will take place from Orchard Barton to the A 30 at the beginning of June
6. **Annual parish Meeting date and Annual Parish Council meeting Date**: Agreed 7th May at 19:00
7. **PHMC Report:** (Cllr Gilbert) at the AGM Cllr Gilbert stepped down from the role of Chair – he will continue as a volunteer. Carrie Atkinson has stepped down as secretary but will continue as acting secretary until a replacement can be found. If a committee cannot be found the Hall will have to close and the PC will need to consider disposing of the estate,
8. **General updates**: None
9. **Items for next agenda:** Planning 0883/22/FUL
10. **Date of next meeting:** 7th May 2025 7:30pm in the School Room. Annual Parish meeting at 19:00